



LIFELONG LEARNING PROGRAMME

LEONARDO DA VINCI
MULTILATERAL PROJECTS - TRANSFER OF INNOVATION 2011,

Project n.: CZ/11/LLP-LdV/TOI/134005

Project name: Vocational Training in Assessment of Existing Structures

MINUTES

of the 1st meeting, held at the CTU in Prague, Klokner Institute on 26-27/10/2011

Participants:

Representatives of the partner organizations:

P1 (contractor) – CTU KI: M. Holický, Jana Marková, Jana Pallierová

P2 - SPSS: Roman Gottfried, Vladka Návarová

P3 – HR: Dimitris Diamantidis

P4 – IETcc: Angel Arteaga

P5 – UOP: Pietro Croce

P6 – TNO: Ton Vrouwenvelder

P7- PAU: Selcuk Toprak, Mehmet Inel, Sevket Senel

PPT presentation, used during the meeting to enable effective discussion of all the points of the agenda, supplements these minutes.

Thursday 26/10/2011, 10 a.m.

Milan Holický (P1) welcomed the project participants and opened the meeting. All partners of the project consortium were present.

Agenda proposed for the 1st meeting was adopted, with a slight change in the order of topics to be discussed.

The basic information on the project and its work plan were outlined, pointing out the technical aspects and key referenced materials. Then partners started to discuss in detail the supposed contents and layout of the following products:

Handbook 1 – Innovative methods for the assessment of existing structures (the title may be changed)
(Slides 14-21 of the PPT presentation)

Partners agreed on P3 - Dimitris Diamantidis to be the responsible person for the Handbook 1 completion.

Then partners revised the draft of the contents. P4 – Angel Arteaga, who was not originally supposed to participate in the work on the Handbook 1, was added to the list of authors. Partners agreed on implementation of relevant parts of the RILEM book “Probabilistic Assessment of Existing Structures”.

By 30/11/2011, P3 - Dimitris Diamantidis and P6 - Ton Vrouwenvelder are to revise and send to all other partners a final version of contents of Handbook 1 enriched by the above mentioned parts of the RILEM book, and address all other partners to write down their contributions according to the schedule.

By 15/02/2012, the partners involved in making Handbook 1 will send their contributions to P3 – Dimitris Diamantidis.

By 28/02/2012, P3 – Dimitris Diamantidis will distribute the final draft of Handbook 1 to other partners.

Handbook 2 – Operational techniques for the assessment of existing structures (the title may be changed)
(Slides 22-23 of the PPT presentation)

Partners agreed on P5 – Pietro Croce to be the responsible person for the Handbook 2 completion.

By 31/01/2012, Pietro Croce will send all partners a list of contents with indication of partners’ responsibilities.

By 28/02/2012, partners should return Pietro the list of contents with their comments.

By the term of extra meeting in Pisa, 08–09/03/2012, Pietro will distribute to all partners the final version of the list of contents of Handbook 2.

Handbook 3 – Basis for assessment of existing structures (the title may be changed)
(Slides 24-25 of the PPT presentation)

Partners agreed on P2 – Roman Gottfried and P1 – Milan Holický to be the responsible persons for the Handbook 3 completion.

Partners agreed that the Handbook 3 should be a simplified version of the Handbooks 1 and 2, adapted for the needs of technical students, scholars and practising engineers. It should provide straightforward guidance for the assessment of existing structures.

Software tools

(Slides 26-27 of the PPT presentation)

Partners agreed that P7 – Selcuk Toprak is responsible for development and collection of at least 15 tools from all other partners (deadline – 31/05/2013 on the project website).

Website

(Slide 28 of the PPT presentation)

Partners agreed on P1 – Milan Holický to be responsible for the website development.

It should include :

- Handbook 1-3 translations to Czech - P1, P2 (deadline 07/13)
- E-learning (ENG,CZ) – P1, P2, P3, P4, P5, P7 contributions (deadline 05/13)
- Software tools – P7 and all
- FAQ – (exists in CZ, ENG) - P2, P3, P5 contributions (deadline 06/13)

Background materials

(Slide 29 of the PPT presentation)

Partners agreed on P5 – Pietro Croce to be responsible for the development of the background materials

- CEN TC 250/WG2 development of a new document on existing structures (deadline 06/13)
- ISO TC 98/SC2/WG 11 – ISO 13822, background materials for a foreseen revision (deadline 06/13)

Upcoming meetings of consortium

(Slide 30 of the PPT presentation)

- **Extra meeting of several partners in Pisa, 08-09/03/2012**

Regarding the long time interval between the kick-off meeting and the 2nd planned consortium meeting in June 2012, partners agreed on an additional work meeting at the University of Pisa, Department of civil engineering, to be held on 08–09/03/2012.

Topics to be discussed: Handbook 1 – final version,
Handbook 2 – list of contents,
Programme of the seminar in Madrid.

Preliminary meeting schedule: 08/03/2012 (evening session 7 – 9 p.m.), 09/03/2012 (9 a.m. – afternoon)

P1, P3, P4, P5, P6 will be present, P7 will still confirm his possible attendance to the meeting.

- **Plenary meeting 28/05/2012 and seminar 29/05/2012 in Barcelona,**

The venue was changed from originally planned Madrid to Barcelona regarding the information that there are far less civil engineering events organized in Barcelona than in Madrid, and therefore we can expect larger turnout on the seminar organized there. P1 – Jana Pallierová will inform the National Agency of the LdV Programme about the change of venue.

- **Plenary meeting in Regensburg, 18-19/10/2012**
- **Plenary meeting in Pisa, 04/2013**
- **Plenary meeting in Denizli, 06/2013**
- **Final plenary meeting in Prague, 09/2013**

The session was closed at about 5 p.m.

Friday 27/10/2011, 10 a.m.

Partners except the representatives of P2 and P6 were present.

The contents of Handbook 1 were discussed in detail and key words of individual chapters were identified. Power point presentation accompanying these minutes indicate the results of the discussion in detail (slides 16 to 21).

The session was closed at about 1 p.m.

Prague, 27/10/2012

Minutes prepared by J. Pallierová